



Schooard Meeting - Minutes

Cowaramup Primary School

Time:	8am
Date:	26/09/2025
Location:	Conference Room
Chairperson:	Gen Hodgson
Apologies:	Ryan Gianola
Attendees:	Amanda Rodda, Jamie Adair, Gen Hodgson, Deb Devitt, Leesa Mathers, Brooke Anderson, Ben Warner, Michelle Bretherton

Time	Item	Summary of Discussions	Actions	Person Responsible
8 am	• Welcome to Meeting • Apologies, noting of minutes of the last meeting. • Chairperson to sign previous minutes. • Correspondence in and out, conflicts of interest.	Last meeting minutes agreed to and signed by Chair. Approved Apologies, Ryan Welcome Deb.		
	• Financial Report	Financial Summary. Green means we are on track to spend the required % of funds for the year. Spending closes end of Term 3, as we start budgeting for next year. Looking pretty healthy at the moment. More funds left in salary than cash. Corien will do up a draft budget for next year Term 4 for a Finance Meeting to discuss. Recently one SN student left for Homeschool, which takes with them \$11k. We retain the EA. We manage the best way we can. We also dip in to our funds for children undiagnosed without funding to help.	Noted	
	• SEL Data – Leesa	WEC Data survey results. This is our third year. Next term will go to a meeting where all results are compared. Results are for this year's 4/5/6. Mostly happening for 1 to 3 people. Need to reign in those bullies. Statistically Year4's have the most bully's however it is also the biggest year group.		

		Term 1 is the anti-bullying teach term. Pleased with some of the results and answers, such as who to tell and were they helpful. Social exclusion high on the list. Possibility to build PBIS movies around bullying/social exclusion vs inclusion. What to we do with the repeat offenders – The school does a lot of behind the scenes recording which is tracked. We keep an eye out for trends. If a name arises three times, admin gets an alert. Processes are in place to then handle the situation. PBS isn't the only thing we do, it's just what is promoted and our "Public Face". The school does work with both sides of the bullying to address and manage. Of note - 80% of kids were worried what would happen to them if they were an upstander. Need to show them that we have their back too.		
	2026 Financial Information For Parents	Contributions and Charges Board required to validate every year. No changes except increase the Year 6 cap from \$500 to \$600 – not necessarily what we will charge, what we can charge up to. P&C originally raised the concern, as they are raising thousands every year for the Year 6 camp and the rest of the school isn't benefitting from the funds too. Brooke raised what if students can't afford – hardship account, chaplain, payment plan. Do we/Can we advertise the hardship – could, however we rely on class teachers and people that knows well.	All in favour	
	Building Update	To and from. Back to a 2-storey model. L shape is going to be an issue in that space anyway. Means 6 rooms (3 and 3). Also they picked up the measurements for the two new transportable buildings. They can put one to the front/side of the admin building where the jump pits are now ready for the K/P build, but otherwise there is nowhere suitable for the transportable to go due to fire zone. The other transportable will go right behind the staff room. Staff room may end up being a small classroom. Depends on sizes and when the build starts. Hoping to start build mid-2026. Still haven't seen any final drawings.		

	Kiss and Drop	Ben Warner raised concern that the school is in desperate need for a kiss and drop zone. Ben happy to contact Vasse and Insurance to discuss how Kiss and Drop works. Was hoping there might be the option for this in the new build. It has been raised by the builders but it all depends on the layout of the new build and any restrictions/concerns that need weighing up. Will definitely bring it back up with the builders once we have a plan for the K/PP build. Discussed using the current bus zone as a kiss and drop only. Can not park there. Have a kiss and drop supervisor to ensure cars aren't parked there so its free when buses come. Waiting for boundary survey as well, as there is some confusion with shire over what is their land and what is Department land. Trial for Term 4 in the mornings with Kiss and Drop in the bus zone after 8:35am.		
	Phone Pledge	Numbers look low, as there is no option to add more than one child to the form. Can we alter the settings. Have 144 responses, but there's just shy of 400 students at the school. It has picked up some interest. Other schools are contacting us to discuss and possibly do it too. How many families in the school - ?		
	Typing	Kids that don't have "screen time" and don't know how to type seem to struggle with ipad tests, and NAPLAN etc. The results for some can be poorer as they aren't use to using them, however normally they are very good in this area. School has bought in ways to teach them from Year 4 as how to type. Trying to get the balance right.		
8.50 am	Close			